

Drive-through booths

Location

Approval

- Must be **approved by the Service Unit Cookie Program Chair (SUCPC)**.
- Must be **entered in eBudde**.

Location Criteria

- **Avoid conflict** with existing booth sites — check eBudde first.
- Choose **unique spots** not typically used for booth sales.
- Ideal locations:
 - **School parking lots**
 - **Places of worship**
 - **Fast food drive-throughs**
 - **Bank parking lots** (without other businesses)

Safety & Accessibility

- Must allow **safe traffic flow** without obstruction.
- Should have **good visibility** and **easy ingress/egress**.
- Must be **large enough** for booth setup and expected car volume.
- Always prioritize **Girl Scouts' and volunteers' safety**.

Adult Supervision Guidelines

- **Always maintain a 1 adult : 1 girl ratio** at the booth.
- **Additional adults are required** when working with **Daisy through Junior level Girl Scouts**.
- Adults are responsible for:
 - **Directing incoming and outgoing traffic** safely.
 - **Supervising Girl Scouts** at all times.
 - **Handling cookie deliveries** — adults should place orders in the **back seat or trunk** of vehicles.
 - Ensuring **Girl Scouts do not approach cars** under any circumstances.
 - Troops may use Digital Cookie's Take a Payment feature or Venmo/Paypal/Zelle (connected to the troop bank account) to accept payments from customers.

Location Set-up

Safety First

- **Girl Scouts must NEVER approach vehicles**.
- **Tables should be placed between Girl Scouts and the traffic lane** to create a clear physical barrier.
- If the booth is in a **parking lot (not a drive-through)**:
 - Clearly **mark designated parking areas** for customers.
 - Use cones, signs, or volunteers to guide traffic and parking.

